

U of A Wesley College Ministry Job Description

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| Job Title: Worship Leader | FLSA Status: Non-Exempt |
| Reports to: College Pastor | Work Schedule: Part Time |
| Program/Department: (U of A Wesley Student Staff) | Position Held by: |
| Benefits: None | Salary/Pay: Compensation will be negotiated based on experience. This part-time position that can be configured for anywhere from 10 to 15 hours per week depending on the candidate's interest. This is for a one semester contract from January 2020 to early May 2020. |
| Approved by: Wesley College Pastor | Date Approved: |

SUMMARY

The Worship Leader will support the Wesley college ministry by nurturing a student worship band and leading worship, alongside the band and the College Pastor, at the ministry's weekly gathering. The Worship Leader will also give or coordinate leadership for other musical needs of the college ministry, such as Worship Jam, retreats/mission trips, and/or special events.

All employees and volunteers are expected to reflect U of A Wesley's core values, to perform at U of A Wesley's standards of excellence and abide by the employee handbook.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Partner with College Pastor to plan weekly worship service and any other special worship events.
- Rehearse and lead student worship band at weekly Wesley gathering.
- Lead a worship team retreat for student band members prior to each academic semester for the purpose of spiritual nurture, group cohesion, and music preparation.
- Serve as primary point of contact for worship band and liaison to the College Pastor for the same.
- Nurture a student worship band spiritually and relationally, including group and one-on-one interaction.
- Recruit new worship band members and coordinate auditions.
- Prepare media show for worship to include call to worship, lyrics, and other elements.
- Support the A/V team and its leadership with recruitment, training, and ongoing needs.
- Lead and/or coordinate music leadership for other Wesley events, including Midweek Prayer and Communion Service, Freshmen Community, leadership retreats, and out-of-town mission trips.
- Lead weekly or bi-weekly Worship Jam for students learning to play/sing worship music. Work informally one-on-one with students desiring to learn to play guitar or other instruments.
- Other duties as needed.

EDUCATION AND/OR EXPERIENCE

Worship leadership experience is required. A bachelor's degree and previous participation in a college ministry is preferred. Current or previous membership or active involvement in the United Methodist Church is preferred.

SKILLS AND ABILITIES REQUIRED

- Must possess a growing knowledge and profession of the Christian faith and an active, maturing walk with Christ.
- Must possess an interest in and love for college age students.

- Must possess strong organizational skills.
- Must possess effective relationship building skills.
- Must possess a professional and courteous demeanor.
- Must possess the ability to work with a team and provide leadership to students.
- Must possess strong written and verbal communication skills.
- Must possess the ability to maintain appropriate boundaries with students.
- Must possess the ability to learn and master new computer programs needed in the execution of regular duties.
- Must possess a strong voice and ability to lead others in singing.
- Must possess proficiency on acoustic guitar as well as ability to teach others and to lead worship.
- Must possess a loyalty to staff and student leadership and willingness to actively support the direction of the ministry.

COMPUTER EQUIPMENT AND SOFTWARE REQUIREMENTS

Working knowledge of Microsoft Office (including Outlook, Word, and Excel). Working knowledge or the willingness to be trained on ProPresenter and Planning Center Online.

LANGUAGE SKILLS

Ability to read and interpret documents such as curriculum guidelines, applicable State /Federal Regulations and procedures manuals. Ability to write schedules, curriculum and correspondence. Ability to speak effectively before groups of students, parents, committees and employees of the church. Ability to effectively communicate one-on-one or in small group settings with students and parents is essential.

PHYSICAL DEMANDS

While performing the duties of this job, the employee must be able to move freely in and out of different settings. Must have excellent command of English language and grammar, both verbal and written. Must be able to manually operate and use a computer and other standard office equipment. Must be able to clearly hear and understand phone conversations.

WORK ENVIRONMENT

The employee will work both in an office environment as well as public and private venues beyond the office setting.

The qualifications, physical demands, and work environment described herein are representative of those an employee will encounter and must meet to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The requirements listed in this document are the minimum levels of knowledge, skills, or abilities.

I acknowledge that I have read and understand this job description.

Employee Signature

Date

Mission Statement:

The mission of U of A Wesley is to help students CONNECT, GROW, and BEAR FRUIT in their life in Christ during their college years.